Using Permission Numbers

1. First search for the class you will be using a permission number for. If the class has a wait list, make sure you uncheck **"Show Open Classes Only"**. This will display waitlisted classes.

2. Press **"Select"** on the class you would like to add.

3. Check **"Wait list if class is full"** and then enter your course permission number under **"Permission Nbr"**. Then click the **"Next"** button.

4. After entering the permission number, the class will be added. If the class is full, it will put you on the waitlist for the class.

*Permission numbers to <u>**override class capacity**</u> would require you to leave the box for "wait list if class is full" blank.